



**PARADIP PORT TRUST
MEDICAL DEPARTMENT**

BID DOCUMENT FOR THE WORK

**PROVIDING NURSING &
PARAMEDICAL STAFF
TO THE PPT HOSPITAL
FOR A PERIOD OF 2 (TWO) YEARS**

**Office of the Chief Medical Officer,
Medical Department, Paradip Port Trust,
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**PARADIP PORT TRUST
MEDICAL DEPARTMENT**

No.CMO/OE/A/GL/375/2020/

Date:21.09.2020

e-Tender Call Notice

1. e-Tender is invited in **percentage (%) rate basis** on behalf of the Board of Trustees of Paradip Port in Two Bid System from the **experienced bidders meeting the pre-qualifying criteria** for the work mentioned below through online bidding on the website <https://eprocure.gov.in/eprocure/app> having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.
2. (a) The bidder shall have ESI and EPF Registration Certificate.
(b) The bidder shall have GST Registration Certificate.
(c) The bidder shall submit PAN & Income Tax Return of preceding three years.
(d) The bidder shall have completed similar type of work successfully as per CVC Guidelines.
3. The bidders may submit bids for the following works.

Description of work	Estimated Cost of work (in Rs.)	Earnest Money Deposit (in Rs.)	Tender fee (in Rs.)	Period of Completion
1	2	3	4	6
Providing Nursing & Paramedical Staff to the PPT Hospital	1,17,49,686.00	2,34,994.00	3000-00	02 (Two) Years

Scope of work: Providing Nursing & Paramedical Staff to the PPT Hospital

N.B.: (1) The Employer's contribution towards ESI & EPF during execution of the work shall be reimbursed by PPT on production of documentary evidence.
(2)The deposit of cost of Tender Document and E.M.D by the participating bidder will be made by National Electronic Fund Transfer (NEFT)/Real Time Gross Settlement (RTGS) only to the Account mentioned as at 4.1(B) (Bid Information) or The exemption towards EMD fee and paper cost/Tender fee shall be considered from the bidders those who have registered with NSIC (National Small Scale Industries Corporation)/ MSE (Micro and Small Enterprises 2012) registered with District Industries Centre (DIC) / KVIC (Khadi & village Industries Commission) / KVIB (Khadi & village Industries Board) / COIR Board/ MOMSME (Ministry of Micro, Small and Medium Enterprises) / UAM (Udyog Adhar Memorandum) on production of certificate at the time of bidding process.

4. **TIME SCHEDULE OF TENDER:**

Sl. No.	Particulars	Date	Time
1	Tender e-Publication date	21.09.2020	12:00 Hrs.
2	Document download start date	21.09.2020	12:15 Hrs.
3	Document download end date	06.10.2020	17:15 Hrs.
4	Start date for seeking Clarification on-line	----	----
5	Last date for seeking Clarification on-line	----	----
6	Date of Pre-Bid meeting & Site visit	----	----
7	Date of uploading response to Clarifications	----	----

	sought		
8	Bid Submission start date	21.09.2020	12:15 Hrs.
9	Bid Submission end date	06.10.2020	17:15 Hrs.
10	Tender Opening Date. (Technical Bid)	08.10.2020	11:30 Hrs.

4.1 CONTRACT DATA

(A) GENERAL INFORMATIONS :

SL. No.	Item	Details
1	Name of the work	Providing Nursing & Paramedical Staff to the PPT Hospital
2	Employer	Paradip Port Trust
3	Employer's Representative	Chief Medical Officer, Paradip Port Trust.
4	Accepting Authority	Chief Medical Officer, Paradip Port Trust.
5	Executing Authority	Chief Medical Officer, Paradip Port Trust.
6	Estimated Cost	Rs.1,17,49,686.00

(B) BID INFORMATION :

7	Intended completion period/Time period assigned for completion	02 (Two) Years.
8	Last Date & Time of submission of Bid	Date : 06.10.2020 Time: 17:15 Hrs.
9	Date of opening	08.10.2020 at 11:30 Hrs.
10	Tender Fee and Earnest Money Deposit	Rs.3000.00 and Rs.2,34,994-00 respectively to be deposited separately by NEFT/RTGS only to the Bank Account as detailed below : A/C No. : 34390705999 In favour of : Paradip Port Trust. Type of A/C : Saving Branch : State Bank of India, Bank Street, Paradip. IFSC : SBIN0003945
11	Bid validity period	6 (six) months (180 Days).
12	Currency of Contract	Indian Rupee
13	Language of contract	English

5. Bidders with the following eligibility criteria can only participate:

5.1 Financial Criteria's:

5.1.1 Average Annual Turnover during the last three financial years ending with **March' 2019** must not be less than **Rs.35,24,906.00** (Scanned copy of the original audited balance sheets with profit & loss account sheets to be submitted in proof of turnover).

5.1.2 Scanned copy of original experience certificate of having successful completion of similar type of work during the last **07 (Seven) years**, ending on last day of month, previous to the one in which applications are invited and must meet one of the following criteria:

(a) Three similar completed works each costing not less than **Rs.46,99,874-00** (**40% of the estimated cost put to tender**)

(OR)

(b) Two similar completed works each costing not less than **Rs.58,74,843-00** (**50% of the estimated cost put to tender**)

(OR)

- (c) One similar completed work costing not less than **Rs.93,99,749-00**
(80% of the estimated cost put to tender)

Similar Work: It is defined as providing medical/paramedical/support staff to any hospital of repute.

(Original scanned copy of TDS Certificate must be furnished if the work certificate from any Private Organization is submitted)

6. Bid documents consisting of e-Tender Notice, Instruction to Bidders for e-procurement, Instruction to Bidders, General Conditions of Contract (GCC), Special Conditions of Contract (SCC) & Bill of Quantity (BOQ) in prescribed .xls format and the set of terms and conditions of contract and tender details can be seen in the website: <https://eprocure.gov.in/eprocure/app>.
7. Online Bids must be accompanied by Scanned copy (PDF Format) of Tender Fee, Earnest Money Deposit (EMD) or Exemption certificate in lieu of tender fee and EMD accordingly.
8. For effecting the Bid, the Bidder will deposit the Tender Fee and EMD separately to the A/C mentioned at 4.1 (B) by NEFT / and obtain the acknowledgement of the said transaction. Self-attested copies of these documents shall be uploaded by the Bidder with the tender, which will be verified during evaluation of technical bid.
9. The Bid documents will be available in the website: <https://eprocure.gov.in/eprocure/app> from **21.09.2020 to 06.10.2020 upto 17:15 Hrs. for online bidding.**
10. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-II or Class-III.
11. All Bids are to be submitted online on the Website <https://eprocure.gov.in/eprocure/app>. No Bid shall be accepted off-line. The Bids shall be received only "online" on or before **06.10.2020 up to 17:15 Hours.**
12. After opening of the Technical Bid, the original documents as per requirement of the e-Tender Document will be verified by Paradip Port Trust.
13. After evaluation of bid, all the bidders will get the information regarding their eligibility/pre-qualification on website. Thereafter, a system generated e-mail confirmation will be sent to all successful bidders. The bidders can check the same from the portal.
14. The Price-bid of the successful bidders (qualified in Technical-bid) will be decrypted and opened on-line, on the scheduled date and after the pre-scheduled time by the Bid Openers with their Digital Signature Certificate (DSC). The bidders will get the information regarding the status of their financial bid and ranking of bidders on website.
15. Other details can be seen in the bidding documents.
16. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender website. Under any circumstances, PPT shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
17. The authority reserves the right to reject any or all tenders without assigning any reasons thereof and shall also not be bound to accept the lowest tender.
18. Clarification, if any, sought by the Tender Inviting Authority (TIA), shall have to be provided by the Firm within the time limit of 5 days from the date and time of sending of e-mail to them for the purpose.
19. Any clarifications, if required, please contact Chief Medical Officer, Medical department, Paradip Port Trust.

**Chief Medical Officer,
Paradip Port Trust**

- 1] All Heads of Department/Heads of Offices for favour of information and circulation.
- 2] The CVO, PPT for information.
- 3] P.R.O, PPT for information and necessary action. He is requested to arrange publication in the Port Gazette and News Paper as per norms. Necessary check list is enclosed.
- 4] Sr. Dy. Director (EDP Cell), Paradip Port Trust with request to hoist the tender call notice in the website of PPT.
- 5] Notice Board for wide information.