

**PARADIP PORT TRUST
MEDICAL DEPARTMENT**

No.CMO/OE/A/GL/401/2021/1903

Date: 27.11.2021

e-Tender Call Notice

1. Tender is invited in **percentage (%) rate basis** on behalf of the Board of Trustees of Paradip Port in two bid system from the **experienced bidders meeting the pre-qualifying criteria** for the work mention below through online bidding on the website <https://eprocure.gov.in/eprocure/app> having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and which can be traced up to the chain of trust to the Root Certificate of CCA.
2. The bidders may submit bids for the following works.

Description of work	Estimated Cost of work (in Rs.)	Performance Security Deposit	Tender fee (in Rs.)	Period of Completion
1	2	3	4	6
Providing manpower for office work, Housekeeping and Para-medical Worker for PPT Hospital	2,11,82,410.00	3% of the value of the contract	5000/-	02 (two) Years
Scope of work: Providing manpower for office work, Housekeeping and Para-medical Worker for PPT Hospital				
N.B.: (1) The Employer's contribution of EPF & ESI during execution of the work shall be reimbursed by PPT on production of documentary evidence.				
(2) The exemption of paper cost/Tender fee shall be considered from the bidders those who have registered with NSIC (National Small Scale Industries Corporation)/ MSE (Micro and Small Enterprises 2012) registered with District Industries Centre (DIC) / KVIC (Khadi & village Industries Commission) / KVIB (Khadi & village Industries Board) / COIR Board/ MOMSME (Ministry of Micro, Small and Medium Enterprises) / UAM (UdyogAdhar Memorandum) on production of certificate at the time of bidding process.				
(3) The firm shall have to provide Bid Security Declaration in lieu of EMD in the prescribed format (Annex-II) to the effect that in case of withdrawal from the tender, the firm shall be suspended/ debarred for 5 years from participation in the similar tenders of Paradip Port Trust.				

3. **TIME SCHEDULE OF TENDER:**

Sl. No.	Particulars	Date	Time
1	Tender e-Publication date	27.11.2021	17:00 Hrs.
2	Document download start date	27.11.2021	17:15 Hrs.
3	Document download end date	15.12.2021	17:15 Hrs.
4	Start date for seeking Clarification on-line	----	----
5	Last date for seeking Clarification on-line	----	----
6	Date of Pre-Bid meeting & Site visit	----	----
7	Date of uploading response to Clarifications sought	----	----
8	Bid Submission start date	27.11.2021	17:15 Hrs.
9	Bid Submission end date	15.12.2021	17:15 Hrs.
10	Tender Opening Date. (Technical Bid)	17.12.2021	11:30 Hrs.

4.1 **CONTRACT DATA**

(A) GENERAL INFORMATIONS :

SL. No.	Item	Details
1	Name of the work	Providing manpower for office work, Housekeeping and Para-medical Worker for PPT Hospital
2	Employer	Paradip Port Trust
3	Employer's Representative	Chief Medical Officer, Paradip Port Trust.
4	Accepting Authority	Deputy Chairman, Paradip Port Trust.
5	Executing Authority	Chief Medical Officer, Paradip Port Trust.
6	Estimated Cost	Rs. 2,11,82,410.00

(B) BID INFORMATION :

7	Intended completion period/Time period assigned for completion	02 (Two) Years.
8	Last Date & Time of submission of Bid	Date : 15.12.2021 Time: 17:15 Hrs.
9	Date of opening	17.12.2021 at 11:30 Hrs.
10	Tender Fee	Rs.5000.00 to be deposited by NEFT/RTGS only to the Bank Account as detailed below: SB A/C No. : 0254104000169615 In favour of : Paradip Port Trust. Type of A/C : Saving Branch : IDBI Bank Ltd., Paradip IFSC : IBKL0000254
11	Bid validity period	6 (six) months (180 Days).
12	Currency of Contract	Indian Rupee
13	Language of contract	English

5. **Bidders with the following eligibility criteria only may participate:**

5.1 Financial Criteria:

- 5.1.1 Average Annual Turnover during the last three financial years ending with **March' 2020** shall not be less than Rs.63,54,723.00 (Scanned copy of the original audited balance sheets with profit & loss account sheets to be submitted in proof of turnover).
- 5.1.2 Scanned copy of original experience certificate of having successful completion of similar type of work during the last **07 (Seven) years** ending last day of month, before the one in which applications are invited, shall either of the followings:
 - (a) Three similar completed works each costing not less than Rs.84,72,964.00
(40% of the estimated cost put to tender)
(OR)
 - (b) Two similar completed works each costing not less than Rs.1,05,91,205.00
(50% of the estimated cost put to tender)
(OR)
 - (c) One similar completed work costing not less than Rs.1,69,45,928.00
(80% of the estimated cost put to tender)

Similar Work: Providing manpower for office work, Housekeeping and Para-medical Worker in a reputed organization/hospital.

(Original scanned copy of TDS Certificate must be furnished if the work certificate from any Private Organization is submitted)

6. Bid documents consisting of e-Tender Notice, Instruction to Bidders for e-procurement, Instruction to Bidders, General Conditions of Contract (GCC), Special Conditions of Contract (SCC) & Bill of Quantity (BOQ) in prescribed .xls format and the set of terms and conditions of contract and tender details can be seen in the website: <https://eprocure.gov.in/eprocure/app>.
7. Online Bids must be accompanied by Scanned copy (PDF Format) of Tender Fee, or Exemption certificate in lieu of tender fee and Bid Security Declaration in lieu of EMD in the format (Annex-II).

8. For effecting the Bid, the Bidder will deposit the Tender Fee to the A/C mentioned at 4.1 (B) by NEFT / and obtain the acknowledgement of the said transaction. Self-attested copies of these documents shall be uploaded by the Bidder with the tender, which will be verified during evaluation of technical bid.
9. The Bid documents will be available in the website: <https://eprocure.gov.in/eprocure/app> from 27/11/2021 to 15/12/2021 up to 17:15 Hrs. for online bidding.
10. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-II or Class-III.
11. All Bids are to be submitted online on the Website <https://eprocure.gov.in/eprocure/app>. No Bid shall be accepted off-line. The Bids shall be received **only "on line" on or before 15/12/2021 up to 17:15Hours.**
12. After opening of the Technical Bid, the original documents as per requirement of the e-Tender Document will be verified at the offices of the undersigned.
13. After evaluation of bid, all the bidders will get the information regarding their eligibility/pre-qualification on website. Thereafter, a system generated e-mail confirmation will be sent to all successful bidders. The bidders can check the same from the portal.
14. The Price-bid(s) of the successful bidder(s) (qualified in Technical-bid) will be decrypted and opened on-line on the scheduled date and time by the *Bid Openers* with their Digital Signature Certificates (DSC). The bidders will get the information regarding the status of their financial bid and ranking of bidders on website.
15. Other details can be seen in the bidding documents.
16. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender website. Under any circumstances, PPT shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
17. The authority reserves the right to reject any or all tenders without assigning any reasons thereof and shall also not be bound to accept the lowest tender.
18. Clarification, if any, sought by the Tender Inviting Authority (TIA), shall have to be provided by the Firm within the time limit of 5 days from the date and time of sending of e-mail to them for the purpose.
19. If, the documents as per Notice Inviting Tender (NIT) are not submitted along with the bid or shortfalls are noticed, then the offer must be summarily rejected and no correspondence is to be entertained in this regard with any Bidder.
20. Any clarification, if required, Chief Medical Officer, PPT may be contacted.

S/d
Chief Medical Officer,
Paradip Port Trust

- 1] All Heads of Department/Heads of Offices for favour of information and circulation.
- 2] The CVO, PPT for information.
- 3] P.R.O, PPT for information and necessary action. He is requested to arrange publication in the Port Gazette and News Paper as per norms. Necessary check list is enclosed.
- 4] Sr. Dy. Director (EDP Cell), Paradip Port Trust with request to hoist the tender call notice in the website of PPT.
- 5] Notice Board for wide information.