PARADIP PORT AUTHORITY
MEDICAL DEPARTMENT

BID DOCUMENT FOR THE WORK

Procurement of Drugs, Surgical products, Ophthalmic Products, X-ray products, Laboratory products and Hospital products etc. For FY 2022-23

Office of the Chief Medical Officer,
Medical Department, Paradip Port Authority,
Post: Paradip – 754 142,
Dist: Jagatsinghpur (Odisha).
Tele: +91(0)6722-296101 (O)
E-mail: cmo@paradipport.gov.in

# PARADIP PORT AUTHORITY
# MEDICAL DEPARTMENT
******

No.: CMO/STORE/101 (Pt.II)/2021/670 Date: 10.05.2022

## Short e-Tender Call Notice

1. Electronic Tenders are invited from the Firms pre-qualified/registered with PPA Hospital, as per list (Annexure-A), in single-stage-single-bid system up to **17.00 hrs. of 23.05.2022** on behalf of the Board of Paradip Port Authority (PPA) for the supply of Drugs, Surgical products, Ophthalmic Products, X-ray products, Laboratory products and Hospital products etc. on annual rate contract basis for the finance year 2022-23. The budget for the procurement of, "Drugs/Chemicals/Reagents/Surgicals/Lab. Products /Surgical Sundries/ X-Rays Films /ECG Ancillaries/ Appliances/ Instruments /Any other products" for the financial year-2022-23 is Rs.9, 10, 90, 824.00.
2. The Firms registered with the Paradip Port Authority Hospital can only submit their quotations for the supply of Drugs, Surgical products, Ophthalmic Products, X-ray products, Laboratory products and Hospital products etc. through online bidding on the website https://eprocure.gov.in/eprocure/app. They should possess Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt. of India and can be traced up to the chain of Authority to the Root Certificate of CCA. The DSC shall be used to authenticate their tenders (offers).
3. The registered Firms need to create their own User ID & password to log on the e-Tendering system (Please see information to the bidders).
4. The quotations shall be submitted "online" strictly in accordance with the instructions to the vendors, and on the given terms & conditions. The registered Firms have to agree to all the terms & conditions for the submission of electronic tenders including the uploading of price bids. The price bid can be uploaded at anytime and/or modified any numbers of times before the due date and time of closing of tender.
5. The bidders may submit bids for the following works.

| Description of work | Period of Commencement | Period of Completion | Total Period |
|---|---|---|---|
| 1 | 2 | 3 | 4 |
| Procurement of Drugs, Surgical products, Ophthalmic Products, X-ray products, Laboratory products and Hospital products etc. | From the date of Approval of the Competent Authority, PPA | 31st March, 2023 | FY 2022-2023 |

6. TIME SCHEDULE OF SHORT E-TENDER CALL NOTICE:

| Sl. No. | Particulars | Date | Time |
|---|---|---|---|
| i) | Tender e-Publication date | 10.05.2022 | 17:00 Hrs. |
| ii) | Document download start date | 10.05.2022 | 17:00 Hrs. |
| iii) | Document download end date | 23.05.2022 | 17:00 Hrs. |
| iv) | Start date for seeking Clarification on-line | ---- | ---- |
| v) | Last date for seeking Clarification on-line | ---- | ---- |
| vi) | Date of Pre-Bid meeting & Site visit | ---- | ---- |

| | | | |
|---|---|---|---|
| vii) | Date of uploading response to Clarifications sought | ~~~~ | ~~~~ |
| viii) | Bid Submission start date | 10.05.2022 | 17:00 Hrs. |
| ix) | Bid Submission end date | 23.05.2022 | 17:00 Hrs. |
| x) | Tender Opening Date. | 25.05.2022 | 11.00 Hrs. |

## 7. CONTRACT DATA

### (A) GENERAL INFORMATIONS:

| SL. No. | Product | Details |
|---|---|---|
| i) | Name of the work | Procurement of, Drugs, Surgical products, Ophthalmic Products, X-ray products, Laboratory products and Hospital products etc. |
| ii) | Accepting Authority | Chairman, Paradip Port Authority. |
| iii) | Executing Authority | Chief Medical Officer, Paradip Port Authority. |

### (B) BID INFORMATION:

| | | |
|---|---|---|
| i) | Intended Time period assigned for the contract | **01 (One) Year (FY 2022-23)** |
| ii) | Last Date & Time of submission of Bid | **17.00 Hrs. on 23.05.2022** |
| iii) | Date of opening | **11.00 Hrs. on 25.05.2022** |
| iv) | Currency of Contract | Indian Rupee |
| v) | Language of contract | English |

8. **Prequalified/Registered Bidders, as per list (Annexure-A) can only participate in the tender.**
9. Bid documents consisting of short e-tender Call Notice, Information to the bidders for e-procurement, Instruction to Bidders for e-procurement, Terms and conditions, General Conditions of Contract (GCC), Special Conditions of Contract (SCC) & Bills of Quantity (BOQ) in prescribed .xls format and tender details can be seen in the website: https://eprocure.gov.in/eprocure/app.
10. The Bid documents will be available in the website, https://eprocure.gov.in/eprocure/app from **10.05.2022 to 23.05.2022 up to 17.00 Hrs. for online bidding.**
11. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-II or Class-III for participation in the tender.
12. All Bids are to be submitted online on the Website https://eprocure.gov.in/eprocure/app. No Bid shall be accepted off-line. The Bids shall be received **only "online" on or before 23.05.2022** up to **17:00 Hours.**
13. The Price-bids of the pre-qualified bidders will be decrypted and opened online on the scheduled date and time by the *Bid Openers* with their Digital Signature Certificate (DSC). The bidders will get the information regarding the status of their financial bid and ranking of bidders on website. Other details can be seen in the bidding documents.
14. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder's responsibility to comply with the system requirement, i.e. hardware, software and internet connectivity at bidder's

premises to access the e-Tender website. Under no circumstances, the Paradip Port Authority shall be liable for any direct/indirect loss or damages to the bidders incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.

15. Clarification, if any, sought by the Tender Inviting Authority (TIA), shall have to be provided by the Firm within the time limit of 72 hours from the time of sending of e-mail to them for the purpose; failing which, it will be presumed that the Firm has nothing to clarify, and decisions will be taken only on the available information (provided).
16. The Authority reserves the right to reject/cancel/postpone part or whole of the tender at any stage of the tender, without assigning any reasons thereof, and shall not be bound to accept the lowest offer, which will be binding on all the bidders.
17. The Firm(s) may contact Dr. L. Padhuria, MO I/C of Medical Store for any assistance or clarification on e-tendering. Her cell phone number is 91-9437463778; e-mail-stmed@paradipport.gov.in.
18. The contact details of CMO is as under;
    Tele fax: 06722-222300; e-mail: cmo@paradipport.gov.in

Sd/-
Chief Medical Officer,
Paradip Port Authority

1] All Heads of Department/Heads of Offices for favour of information and circulation.

2] The CVO, PPA for information.

3] Sr. Dy. Director (EDP Cell), Paradip Port Authority with request to hoist the short e-tender call notice in the website of PPA.

4] Notice Board.