

PARADIP PORT TRUST MEDICAL DEPARTMENT

BID DOCUMENT FOR THE WORK

**“Design, Supply and Installation of Hospital Grade
Air Purifier Unit with HEPA (High Efficiency
Particulate Air) Filter at Paradip Port Trust”**

**Office of the Chief Medical Officer,
Medical Department, Paradip Port Trust,
Post: Paradip – 754 142,
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**PARADIP PORT TRUST
MEDICAL DEPARTMENT**

No. CMO/MD/SPC/88(Pt-IV)/2019/2413

Date.31.07.2020

Short e-Tender Call Notice

1. E-Tenders are invited in single stage two cover systems for the procurement of 22 (Twenty two) numbers & rate contract of Hospital Grade Air Purifier Unit with HEPA (High Efficiency Particulate Air) Filter of 2 different sizes on behalf of the Board of Trustees of Paradip Port Trust from the **manufacturers/Authorized distributors** through on-line bidding on the website <https://eprocure.gov.in/eprocure/app> having Digital Signature Certificate (DSC) issued from any agency authorized by Controller of Certifying Authority (CCA), Govt.of India that can be traced up to the chain of trust to the Root Certificate of CCA.
Authorized established distributors may quote on behalf of manufacturers, mentioning the name of the manufacturer on whose behalf he is quoting; failing which the bid will be rejected. Manufacturers authorizing the distributors for bidding may please note this. The manufacturer and their distributor cannot quote for the same model of Hospital Grade Air Purifier Unit with HEPA (High Efficiency Particulate Air) Filter.
2. The bidders may submit bids for supply of the following Air Purifier Unit with HEPA (High Efficiency Particulate Air) Filter.

| Description of work | Estimated Cost of work (in Rs.) | Earnest Money Deposit (in Rs.) | Tender fee (in Rs.) |
|--|---------------------------------|--------------------------------|---------------------|
| 1 | 2 | 3 | 4 |
| Procurement and rate contract of Hospital Grade Air Purifier Unit with HEPA (High Efficiency Particulate Air) Filter for the FY 2020-21. | 4,45,962/- | 8,919/- | 350/- |
| The Bidder must mention the name of the Firm and name of the equipment on the scanned copies of the EMD & Tender Fee. | | | |

3. Time Schedule of Tender:

| Sl. No. | Particulars | Date | Time |
|---------|--|------------|------------|
| a. | Tender e-Publication date | 31.07.2020 | 17:00 Hrs. |
| b. | Document download start date | 31.07.2020 | 17.15 Hrs. |
| c. | Document download end date | 06.08.2020 | 17.00 Hrs. |
| d. | Start date for seeking Clarification on-line | - | - |
| e. | Last date for seeking Clarification on-line | - | - |
| f. | Date of Pre-Bid meeting & Site visit | - | - |
| g. | Date of uploading response to Clarification sought | - | - |
| h. | Bid submission start date | 31.07.2020 | 17.15 Hrs. |
| i. | Bid submission end date | 06.08.2020 | 17.00 Hrs. |
| j. | Tender Opening date | 07.08.2020 | 11.00 Hrs. |

4. CONTRACT DATA

(A) GENERAL INFORMATIONS:

| SL. No. | Item | Details |
|---------|---------------------|--|
| 1 | Name of the work | Procurement and rate contract of Hospital Grade Air Purifier Unit with HEPA (High Efficiency Particulate Air) Filter for the FY 2020-21. |
| 2 | Accepting Authority | Sr. Dy. Chief Medical Officer, Paradip Port Trust |
| 3 | Executing Authority | Sr. Dy. Chief Medical Officer, Paradip Port Trust |
| 4 | Estimated Cost | Rs. 4,45,962/- |

(B) **BID INFORMATION** :

| | | |
|---|--|---|
| 1 | Intended completion period/Time period assigned for completion | Design, Supply and Installation within 15 days from the date of the issue of work order. |
| 2 | Last Date & Time of submission of Bid | Date. 06.08.2020 , Time.17.00 Hrs. |
| 3 | Date of opening | 07.08.2020, at 11.00 hrs. |
| 4 | Cost of Bid Document | |
| 5 | Tender Fee and Earnest Money Deposit | Rs.350/- & Rs.8,919/- respectively to be deposited separately by NEFT /RTGS only to the Bank Account as detailed below: A/C No. : 34390705999 In favour of : Paradip Port Trust. Type of A/C : Saving Branch : State Bank of India, Bank Street, Paradip. IFSC : SBIN0003945 |
| 6 | Bid validity period | 6 (Six) Months (180 days) |
| 7 | Currency of Contract | Indian Rupee |
| 8 | Language of contract | English |

5. Bid documents consisting of Short e-Tender Call Notice, Instruction to Bidder for e-Procurement, Instruction to Bidders, Bill of Quantity (BOQ) in prescribed Annexure-I to VI and the set of terms and conditions of contract, other necessary documents and information regarding tender can be seen in the website: <https://eprocure.gov.in/eprocure/app>
6. For offering the Bid, the Bidder will deposit the Tender Paper cost and EMD separately to the A/C mentioned at 4. B (5) (Bid Information) by NEFT/RTGS and obtain the acknowledgement of the said transaction. Self-signed scanned copies of the EMD & Tender Paper cost must be uploaded by the Bidder with the Tender (Cover 1). Those will be verified after opening of the Bid.
7. The Bid documents will be available in the website: 31.07.2020, 17.15Hrs. to 06.08.2020 upto 17.00Hrs. for online bidding.
8. The bidder must possess compatible Digital Signature Certificate (DSC) of Class-II or Class-III.
9. All Bids are to be submitted online on the Website <https://eprocure.gov.in/eprocure/app> on or before dated **06.08.2020** upto 17.00 Hrs. No Bid shall be accepted off-line. However, clarification, if any sought by the Tender Inviting Authority has to be submitted within the time limit.
10. After opening of the pre-qualifying Bid, the scanned copies as per requirement of the e-Tender Document will be verified at the offices of the undersigned.
11. After evaluation of the bid, all the bidders will get the information regarding their eligibility on website. Thereafter, a system generated e-mail confirmation will be sent to all the successful bidders. The bidders can check the same from the portal.
12. The Price-bid of the successful bidders (qualified in pre-qualifying-bid) will be decrypted and opened on-line on the scheduled date and time by the *Bid Openers* with their Digital Signature Certificate (DSC). The bidders can view bid opening remotely on their personalized dash board under “Bid Opening (Live)” link. The bidders will get the information regarding the status of their financial bid and ranking in the website.

13. Other details can be seen in the bidding documents.
14. The authority will not be held responsible for any technical snag or network failure during on-line bidding. It is the bidder's responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender website. Under any circumstances, PPT shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.
15. The authority reserves the right to reject any or all tenders without assigning any reasons thereof.
16. Clarification, if any, sought by the Tender Inviting Authority (TIA), shall have to be provided by the Firm within the time limit of 5 days from the date and time of sending of e-mail to them for the purpose.
17. Any clarification, if required, Sr. Dy. Chief Medical Officer, PPT may be contacted.

Sr. Dy. Chief Medical Officer,
Paradip Port Trust

Copy to:-

- 1] All Heads of Department/Heads of Offices for favor of information and circulation.
- 2] The CVO, PPT for information.
- 3] P.R.O, PPT for information and necessary action. He is requested to arrange publication in the Port Gazette and News Paper as per norms. Necessary check list is enclosed.
- 4] Sr. Dy. Director (EDP Cell), Paradip Port Trust with request to hoist the tender call notice in the website of PPT.
- 5] Notice Board for wide information.