



**PARADIP PORT TRUST**  
PARADIP - 754 142, ODISHA (INDIA)  
**ADMINISTRATIVE DEPARTMENT**



No.AD/RSC-I-21-64/2016/1011

Dated, the 22<sup>nd</sup> March., 2018

To

**The Chairmen,**  
All Major Port Trusts.

Sub: ***Filling up of the post of Harbour Master(Class-I) and Sr. Dy. Traffic Manager (Class-I) in Paradip Port Trust by "Absorption through Composite Method".***

Sir,

The following posts are lying vacant in Paradip Port Trust.

Sl. No	Name of the post	No. of Vacancies	Eligibility criteria
01	Harbour Master (Class-I) Scale of pay Rs.36,600-62,000/-	01(one)	As per RR at Annexure-I
02	Sr. Dy. Traffic Manager (Class-I) Scale of pay Rs.32,900-58,000/-	01(One)	As per RR at Annexure-II

Accordingly, applications are invited from eligible Officers of Major Port Trusts who possess the prescribed qualifications, experience and satisfy other conditions as mentioned in the Recruitment Rule for filling up of the same by **"Absorption through Composite Method"**.

The applications may be forwarded in the proforma enclosed along with the following documents so as to reach the undersigned on or before **30.04.2018**.

- 1] Attested photocopies of Educational & Professional qualifications.
- 2] Attested photocopies of ACRs of the applicant for the last five years.
- 3] An undertaking of the applicant not to withdraw, if selected.
- 4] Administrative & Vigilance clearance in prescribed Format.
- 5] Passport size photograph (02 Nos.).

The incomplete applications or the applications received after the due date will not be considered.

PPT reserves the right to cancel/modify the advertisement if requires. If no. of application are more, PPT also may conduct a written test/interview for selection of suitable candidate.

- Encl.: 1. Proforma of the application (Annexure-I)  
2. Copy of the Recruitment Rules (Annexure-II &III)  
3. Vigilance format (Annexure-IV)

Yours faithfully,

**Sd/-**  
**SECRETARY,**  
**PARADIP PORT TRUST**

**Copy to : All HoDs, PPT for information and wide circulation.**



**PARADIP PORT TRUST**  
**ADMINISTRATIVE DEPARTMENT**

Affix  
Passport  
size  
Photograph

**APPLICATION FOR THE POST OF:** \_\_\_\_\_

1. Name of the Candidate (in Block letters) : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Date of Birth (dd/mm/yyyy) : \_\_\_\_\_
4. Age as on 01.03.2018 : \_\_\_\_\_
5. Permanent Address (with pin code) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Address for correspondence (with pin code) : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. E-mail address, phone numbers (office, residence & mobile) along with fax no. if any : E-mail: \_\_\_\_\_  
: Mob: \_\_\_\_\_  
: Ph (off): \_\_\_\_\_  
: Ph (Res): \_\_\_\_\_
8. Nationality : \_\_\_\_\_
9. Religion : \_\_\_\_\_
10. Whether belong to Minority Community, if yes, please specify. : \_\_\_\_\_
11. Whether belonging to ST/SC/OBC/GEN : \_\_\_\_\_
12. Gender : \_\_\_\_\_
13. If physically handicapped, sub Category of PH : \_\_\_\_\_
14. Marital Status : \_\_\_\_\_

15. Details of Educational Qualification from Matriculation onwards (Enclose a separate sheet, duly signed, if the space below is insufficient):

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Examination passed					
b) Year of passing					
c) Name of College/ Institute					
d) University/ Board					
e) Main subjects					
f) Total aggregate percentage of marks obtained/ division/ etc.					

16. Details of experience (in chronological order). (Enclose a separate sheet, duly signed, if the space below is insufficient. :

Sl. No.		(1)	(2)	(3)	(4)	(5)
a) Name of organization						
b) Post held with dates	Post					
	From					
	To					
c) Brief description of duties						
d) Details of experience						
e) Scale of pay						
f) Total Salary						

17. Details of computer knowledge Language(s) : \_\_\_\_\_  
known and application Software used

18. Additional information, if any, which you : \_\_\_\_\_  
would like to mention in support of your  
suitability for the post (This among other  
things may provide information with regard  
to (i) additional academic qualifications, (ii)  
professional training, (iii) work experience  
over and above advertisement) [enclose a  
separate sheet, duly authenticated by your  
signatures, if the space is insufficient]

19. Language known (Read, write, speak and  
understand) : \_\_\_\_\_

### **DECLARATION**

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I also undertake that, if at any stage of selection, the information furnished is false or misleading, my candidature/appointment/services will stand cancelled/terminated without assigning any reasons there for.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name : \_\_\_\_\_

Note: Self attested copies of documents in support of educational qualification and experience must be enclosed. Application will not be considered without attested copies of all supporting documents.

### **CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE**

- 1] The particulars furnished by the Applicant are correct and he/she fulfills the eligibility criteria.
- 2] No disciplinary/ vigilance case is pending or contemplated against the applicant and he/she is free from vigilance angle.
- 3] His/Her integrity is certified.
- 4] No major/minor penalties have been imposed on the applicant during the last 10 years.
- 5] Attested copies of ACRs for the last five years.

**SIGNATURE OF THE DY.CHAIRMAN/CHAIRMAN  
WITH SEAL**

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE/COMMENTS  
CLEARANCE IS BEING SOUGHT.**

(To be furnished and signed by the CVO or HOD)

- 01] Name of officer (in full) :
- 02] Father's Name :
- 03] Date of birth :
- 04] Date of retirement :
- 05] Date of entry in to service :
- 06] Service to which the Officers belongs :  
including batch / year cadre etc  
wherever applicable. :
- 07] Position held( during ten preceding years).

Sl.No	Designation & placing of posting	From	To

- 08] Whether the office has been placed  
on the "Agreed list" or  
"list of Officers of Doubtful Integrity" :  
(If yes, details to be given)
- 09] Whether any allegation of misconduct :  
involving vigilance angle was examined  
against the officers during the last  
10 years and if so, :
- 10] Whether any punishment was awarded :  
to the officer during the last 10 years  
and if so, the date of imposition and  
Details of the penalty (\*) :
- 11] Is any disciplinary/ Criminal proceedings  
or charge sheet pending against the  
Officer as on date.(If so, details to be  
furnished- including reference no, if  
Any, of the Commission). :
- 12] Is any action contemplated against the  
Officer as on date( If so, details to be  
furnished.(\*)) :

Date:

(Name & Signature)

(\*) If vigilance clearance has been obtained from the Ministry/CVC in the past,  
the information may be provided for the period thereafter.

Sl. No	Name of the Post	No. of Posts	Classification	Scale of pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed by direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
2	Harbour Master	01	Class-I	Rs.36600-62000/-  (pre-revised scale of pay of Rs.17500-400-22300/-)	Selection	45	<b>Essential:</b> (i) Must hold a certificate of competency as Master of Foreign Going Ship issued by the Ministry of Shipping, Govt. of India or an equivalent qualification recognized by the Ministry of Shipping, Govt. of India. (ii) Must hold pilot license and have 06 years experience either as Master of Foreign Going Ship or in Piloting or cumulative.	a) No b) Yes c) No	N.A	By absorption through composite method, failing which by deputation and failing both by direct recruitment.	For absorption by composite method, officers holding analogous posts or Pilots in the scale of pay of Rs.32900-58000/- (pre-revised scale of pay Rs.14500-18700/ elevated to Rs.16000-22300/-) and above with 05 years regular service in the grade in a Major Port are eligible.  For deputation officers holding analogous posts or holding Pilot posts and its equivalent deck side post with experience as mentioned above in Govt./PSUs/ Autonomous Bodies will be eligible. The selection is by merit for which the bench mark in overall grading in the ACRs will not be below "Very Good"	

[Annexure-II - Page 3(1)]

संख्या : १४३३/१९९९



Sl. No	Name of the Post	No. of Posts	Classification	Scale of pay (Rs.)	Whether Selection or Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed by direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/absorption/deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/absorption/deputation)	In case of promotion/absorption/deputation. Grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
4	Sr. Deputy Traffic Manager	01	Class-I	Rs.32900-58000/-  (pre-revised scale of pay of Rs.16000-400-20800/-)	Selection	42	<b>Essential:</b> i) A degree from a recognized University.  12 years experience in the shipping/cargo operation/railway transportation in executive cadre in an industrial/commercial/ Govt. Undertaking.	(a) No (b) Yes (c) No.	N.A	By absorption through composite method failing which by deputation from other Govt. organization and failing both by direct recruitment.	For absorption through composite method, officer holding analogous post or post of Dy. Traffic Manager and equivalent post in the respective discipline of Traffic Department in the scale of pay of Rs.24900-50500/- with 3 years regular service in the grade in a Major Port Trusts or Dy. Traffic Manager and equivalent post in the respective discipline of Traffic Department with 2 years regular service in the grade and a combined regular service of 7 years in the scale of pay of Rs.20600-46500/- (pre-revised scale of pay of Rs.10750-16750/-) and Rs.24900-50500/- in the respective discipline of Traffic Department in a Major Port Trust will be eligible.  For deputation officers holding analogous post or holding post of Dy. Traffic Manager and equivalent post in the respective discipline of Traffic Department in the scale of pay of Rs.24900-50500/- in Govt./Semi Govt./PSUs or Autonomous Bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the bench mark in overall grading in the AGRs will not be below "Very Good".	As the post has been newly created for the first time, no composite method of recruitment may be adopted for filling in it as a one time measure. The recruitment to this post is made for the first by promotion subject to fulfillment of RR. [Ref. 5 (a) of the Report of the Anomaly Committee on Cadre restructuring of Port & Dock Officers - March, 2005]