



**PARADIP PORT TRUST**  
PARADIP - 754 142, ODISHA (INDIA)  
**ADMINISTRATIVE DEPARTMENT**



No. AD/RSC-I-21/2/2013(Pt.)/ 3702

Dated, the 07<sup>th</sup> November, 2019

**ADVERTISEMENT**

The Paradip Port Trust, an ISO-9001:2015 Certified Organization, invites applications from Indian Nationals for filling up of the following post through **direct recruitment :-**

Sl. No.	Name of Post	Scale of pay	No. of posts	Age	Essential qualification
01	Dy. Chief Law Officer, (Class-I)	Rs.24900-50500/-	01 (UR)	40 years	<b><u>Essential :</u></b> (i) Degree in Law from a recognized University. (ii) 09 years' executive experience in a Legal Establishment of an Industrial/ Commercial/ Govt. Undertaking. <b><u>Desirable:</u></b> Post-Graduate Degree in Law from a recognized University.

**GENERAL CONDITIONS**

- i) Applications, complete in all respects in the prescribed format and addressed to **the Secretary, Paradip Port Trust, Dist-Jagatsinghpur, Odisha- 754142 should reach the office of The Secretary, Paradip Port Trust** by REGISTERED POST WITH AD on or before **09.12.2019.**
- ii) The envelope containing the application should be clearly superscribed in **BOLD** capital letters with the post applied for as :-"**APPLICATION FOR THE POST OF DY. CHIEF LAW OFFICER (CLASS-I).**
- iii) Applicant must attach two latest passport size photographs mentioning his/her name on the back side.
- iv) Qualification & experience of the candidates should be strictly in accordance with the prescribed Recruitment Rules.
- v) The cut-off date for determining the age is **01.11.2019.**
- vi) Age relaxation, if any, will be as per the Govt. Guidelines. Upper age limit is 55 years for departmental candidates of PPT and other Major Port Trusts.
- vii) No request for change of any entries or part, originally indicated in the application form, shall be entertained.
- viii) The candidates shall be held responsible for correctness of all information given by him/her and in case of any information/documents found to be incorrect at a later stage, action shall be taken against the candidates, including dismissal from service as per rule.

- ix) Self-attested copies of proof of age/date of birth, academic/ professional qualifications, caste certificate, experience, etc., relating to the post advertised to be attached with the applications.
- x) No representation on any ground for non-appearance for the interview, etc., by the candidates will be entertained and his/her candidature will not be considered in such an eventuality.
- xi) Persons already employed should send their applications through proper channel and have to produce 'No Objection Certificate' from their present employer at the time of interview. An undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected, should be furnished.
- xii) The candidate should not have been convicted by any Court of Law.
- xiii) Incomplete applications shall be summarily rejected.
- xiv) The candidates should note that PPT will in no case be responsible for non-receipt of their applications or any delay in receipts of call letters for interview by the candidates or any reason whatsoever.
- xv) The candidates are advised to visit the website [www.paradipport.gov.in](http://www.paradipport.gov.in) for further instructions/directions/amendments etc. from time to time.
- xvi) PPT reserves the right to modify/cancel the advertisement, if required at any time due to administrative reasons without assigning any notice/reason thereof.
- xvii) Selection will be based on Interview.
- xviii) Any kind of dispute with regard to the recruitment will be subject to jurisdiction within the **district of Jagatsinghpur.**
- xix) Decision of the Appointing Authority would be final with regard to all matters connected with the recruitment.

**Sd/-**  
**Sr. Dy. Secretary,**  
**Paradip Port Trust**

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**ADMINISTRATIVE DEPARTMENT**

**APPLICATION FOR THE POST OF: DY. CHIEF LAW OFFICER (CLASS-I).**

1. Name of the Candidate (in Block letters) : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Date of Birth (dd/mm/yyyy) : \_\_\_\_\_
4. Age as on 01.11.2019 : \_\_\_\_\_
5. Permanent Address (with pin code) : \_\_\_\_\_
  
6. Address for correspondence (with pin code) : \_\_\_\_\_
  
7. E-mail address, phone numbers (office, residence & mobile) along with fax no. if any : E-mail: \_\_\_\_\_  
: Mob: \_\_\_\_\_  
: Ph (off): \_\_\_\_\_  
: Ph (Res): \_\_\_\_\_
8. Nationality :
9. Religion :
10. Whether belongs to Minority /Community, If yes, please specify. :  
:
11. Whether belongs to ST/SC/ OBC/GEN :
12. Gender :
13. If physically handicapped, sub Category of PH :
14. Marital Status :

Affix  
Passport  
size  
Photograph

15. Details of Educational Qualifications from Matriculation onwards (Enclose a separate sheet, duly signed, if the space below is insufficient):

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Examination passed					
b) Year of passing					
c) Name of College/ Institute					
d) University/ Board					
e) Main subjects					
f) Total aggregate percentage of marks obtained/ division/ etc.					

16. Details of experience (in chronological order). (Enclose a separate sheet, duly signed, if the space below is insufficient.) : \_\_\_\_\_

Sl. No.		(1)	(2)	(3)	(4)	(5)
a) Name of organization						
b) Post held with dates	From					
	To					
c) Brief description of duties						
d) Details of experience						
e) Scale of pay						
f) Total Salary						

17. Details of computer knowledge Language(s) known and application Software used : \_\_\_\_\_

18. Additional information, if any, which the candidate would like to mention in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training, (iii) work experience over and above advertisement) [enclose a separate sheet, duly authenticated by your signatures, if the space is insufficient] : \_\_\_\_\_

19. Language(s) known (Read, write, speak and understand) : \_\_\_\_\_

**DECLARATION**

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I also undertake that, if at any stage of selection, the information furnished is forward to be false or misleading, my candidature/appointment/services will stand cancelled/terminated, without assigning any reasons therefor.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Place: \_\_\_\_\_

Name : \_\_\_\_\_

Note: Self attested copies of documents in support of educational qualification and experience must be enclosed. Application will not be considered without self attested copies of all supporting documents.