



PARADIP PORT TRUST
TRAFFIC DEPARTMENT

NO: TD/TM/P&L-28(VII)/1185

Date: 16.05.2018

CIRCULAR

Paradip Port Trust invites applications from interested firms for issue of Hawkers' License for the year 2018-19 in the following trades:

- 1) Authorised used/waste oil receiver.
- 2) Ship chandelling.
- 3) Buying of condemned materials.

The Licenses will be issued as per "**Paradip Port (License to Hawkers)- Order 2010" amended in 2017**". A copy of the Order is enclosed for reference.

The intended firms will be required to submit an application in the prescribed format (Annexure-I of the Order) with a covering letter in letter head addressed to the Traffic Manager, PPT along with requisite documents as described in the order. The application for issue of hawker's license with complete documents should reach the office of the Traffic Manager, PPT by 15.06.2018.

The applications received within due date will be evaluated on the basis of the selection criteria fixed by the Port as per the **Paradip Port (issue of License to Hawkers)- Order 2010" amended in 2017**. The selected applicants shall be intimated in writing to collect Hawker's Licenses from the Traffic Manager, PPT on payment of license fee and security deposit as applicable.

Encl: As above

TRAFFIC MANAGER

PARADIP PORT (ISSUE OF LICENSE TO HAWKERS) - ORDER 2010, AMENDED IN 2017

In exercise of the powers conferred under Section-87 in the Port Rules, 1966 framed under section 6 of the Indian Ports Act, 1908, the following order is made for regulating issue of Hawker's License:

1. Commencement:-

- (a) This Order may be known as **Paradip Port (Issue of License to Hawkers) - Order, 2010.**, amended in 2017
- (b) The new order shall come into force w.e.f from 01.04.2017.

2. Application for grant/renewal of license:-

- (i) The Hawker License will be issued to person(s)/firm(s)/company (ies) for hawking goods/services to the ships/crew inside port area **for a period of one year.**
- (ii) The various trades for which Port Trust issues hawker license, license fee payable to Port and security deposit details are as per table below:

Sl. No.	Name of Trade	License Fee (Rs.)	Security Deposit (Rs.)
5	Authorised used/waste oil receiver	10,000	50,000
6	Ship chandling	10,000	50,000
8	Buying of condemned material	10,000	50,000

Note : Changes in other terms and conditions of Paradip Port (Issue of license to hawkers) Order-2010 to comply with statutory requirements as and when required and/or to promote any service/services in the interest of PPT can be made with due approval of Chairman, PPT.

- (iii) The applicants will have to submit an application in the prescribed format (Annexure-I) with a covering letter in letter head addressed to the Traffic Manager, PPT.
- iv) Waste oil receiver and ship chandler will get an annual port entry pass and passes will be issued to purchase of condemned materials as and when required.
- v) The application for issue of hawker's license with complete documents should reach the Traffic Manager, PPT on or before the date as stipulated in the circular inviting application.

3. Selection/Evaluation

- (i) The selection will be made on the basis of experience & performance.
- (ii) The selection for issue/renewal of Hawker License will be made on the basis of following:

Sl. No.	Particulars	Renewal of License	New License
1	Business Turnover	Rs. 2 Lakhs in same business at Paradip Port during preceding year.	Rs. 2 lakh per annum in any business during preceding year.
2	Business Assurance Letter from Shipping Agents.	From two firms	From two firms
3	Experience in similar trade in any other major ports in India.	NA	Will carry more weightage

- (iii) Renewal of License of existing firms will be considered if the firms have undertaken business of Rs. 2 (two) lakhs in same trade at Paradip Port as revealed from the documents as mentioned against each:

Sl. No.	Name of Trade	Documents in support of proof for business turn over
1	Authorised used/waste oil receiver	Bill of Entry
2	Ship chandling	Shipping Bill
3	Buying of condemned material	Bill of Entry

- (iv) The applicants/licensees in respect of the following trades are required to submit certificates from the respective Nodal Regulatory Agencies noted against each. Issue/renewal of licenses will not be considered if the applicants fail to submit these certificates/documents.

Sl. No.	Name of Trade	Certificate/Licensee/permission required
4	Authorised used/waste oil receiver	Clearance from Central Pollution Control Board, Clearance from State Pollution Control Board, NOC from State Govt. for transportation of material to their processing plant.

- (v) The applications received within due date will be evaluated as per the criteria fixed by the port by a **Committee consisting of three officers as may be nominated by the Chairman from time to time.**
 - i. Renewal of Hawker's License, who fulfill the criteria as stipulated at Sl.No. 03, (ii) above shall be considered.
 - ii. **The new applicants who fulfill the criteria as stipulated at SL.No.03, (ii) above shall be considered. However the issue of no. of hawker license in "New Applicant" category will be determined by a committee constituted by Chairman, PPT. The new applicants who fulfill the criteria will be ranked as No. 1, 2, 3 etc as per experience in same trade, business turnover and similar other criteria.**

4. Issue of Hawker's License

- (i) In case of renewal, the Port will forward the list of selected applicants to local customs authority for issue of No Objection Certificate (NOC) before issue of license. On receipt of NOC from Customs, license will be issued by the Port.
- (ii) The selected applicant shall be intimated in writing to collect Hawker's Licenses from the Traffic Manager, PPT.
- (iii) The license fee & security deposit will have to be deposited after intimation by Port in shape of Bank Draft drawn infavour of FA & CAO, PPT payable at Paradip.
- (iv) The selected firm shall submit two pass port size photographs of the authorized person who will operate the license on behalf of the firm. The Authorized Person may be either Proprietor/Director or an employee of the firm/company. Moreover, person holding Power of Attorney from the Proprietor/Managing Director of the firm/company will also be eligible to operate the license on behalf of the Licensee. A copy of the license format is placed as Annexure-II.
- (v) The applicant for ship chandelling license shall submit the following documents.
 - 1. No objection certificate from the Commandant CISF ,PPT
 - 2. Character/antecedent verification certificate of the owner of concerned firm.
 - 3. Copy of last year income tax return.
 - 4. Food license from the state government.

5. Disqualification for applying/grant of Hawker's License:

- (i) A person who has been convicted for an offence and sentences to imprisonment by any Court in India shall not be eligible to apply for Hawker's License.
- (ii) The applicants should furnish affidavit along with the application from declaring the details of criminal cases initiated/pending/disposed of against the applicant.

6. Terms and Conditions of License:

- (i) Paradip Port will issue annual "Port entry permit" in respect of one authorized personnel of hawker license holder. However, the pass holder can go on board of any vessel in the port on prior permission of the Master/Owner/Agent of such vessel in addition to the approval from the collector of customs.
- (ii) The License issued should be in the possession of the licensee while he/she is inside the port prohibited area for business and should be produced on demand by the Port/CISF personnel.
- (iii) The Licensee shall comply with such instructions as may be issued from time to time by the Port in the interest of safety and discipline.
- (iv) Loss of License should immediately be reported to the Traffic Manager, PPT, Police, PFSO, PPT and Commandant, CISF. In case of loss of license, duplicate License will be issued on payment of Rs. 100/- (Rupees One Hundred) only, along with an affidavit sworn before an Executive Magistrate.
- (v) All items intended to be supplied to any ship by way of sale, which may include ship-stores, edibles, fruits, vegetables and eatables, medicines, etc. shall be entered in the shipping bill which will be produced for inspection by the security staff at the CISF gate. Any item which is returned by the ship as unacceptable will have to be placed before CISF for security check at the time of exit. The time of entry and exit into the prohibited area should be recorded on the back side of the shipping bill by the CISF along with signature of the verifying officer of the CISF. A copy of the shipping bill should be furnished to DTM (Opn.), PPT for records.
- (vi) The License is not transferable.
- (vii) In case the Licensee is found to have indulgence in any unlawful activities including violation of State/Central Laws or any activities detrimental to the interest of the Port Trust, the issuing authority may disallow his/her entry into the prohibited area. They may even take necessary action and cancel the License.

7. Terms and conditions for issue of Passes:-

a) Ship Chandling

- i) Only one authorized person will get Annual port entry pass for each ship chandling license.
- ii) Other person i.e. labourers will get passes for 12 Hrs. (0600 Hrs. to 1800 Hrs.) on the basis of supply order by Shipping Agent/Owner/Master of the vessel and the clearance from Customs Department.

iii) At CISF Gate, ship chandler will produce list of articles duly cleared by Customs Deptt. , letter/ e-mail from concerned shipping agent or Owner/Master of the vessel.

b) Authorized Used/Waste Oil Receiver

a) Passes will be issued to Authorized Used & Waste oil receiver only for day time (0600 Hrs. to 1800 Hrs) subject to production of Requisition letter from Shipping Agent/Owner/Master of the vessel, permission of port authorities, and permission of Customs Deptt. and State Pollution Control Board and Central Pollution Control Board and NOC from State Govt. for transportation of material to their processing plant.

b) Used/Waste Oil Receiver will be issued with annual port entry pass. Only one authorized person will get Annual port entry pass for each license.

c) Buying of Condemned Materials

i) They will not be allowed to get yearly/monthly vessel pass.

ii) Their labourers will get vessel pass for 12 hrs.(0600 Hrs. to 1800 Hrs) only on need basis on **prior permission of the Master/Owner/Agent of such vessel in addition to the approval from the collector of customs.**

8. Suspension of Licenses:-

The Port may, at any time, suspend for such period as it may deem fit, or cancel the license issued to a Licensee for violation of any of the terms of the license or for any of the reasons listed below:

- (i) the Proprietor/Director of the firm/company has been convicted by the Court for any offence and sentenced to imprisonment;
- (ii) adjudged insolvent or going into liquidation;
- (iii) causes obstruction to any work in the port;
- (iv) mis-represents or mis-states of any material facts;
- (v) sub-lets the license to any other individual or parties;
- (vi) indulges in any illegal/corrupt practices; and
- (vii) guilty of any misconduct which in the opinion of the Issuing Authority warrants such cancellation or suspension.

**APPLICATION FORM FOR ISSUE/RENEWAL OF HAWKER'S LICENCE
FOR THE YEAR _____**

1	Name of the applicant	
2.	Whether individual firm or company (Submit documents)	
3.	Proposed Business	
4.	Full Postal address with telephone, fax no. & email id	
5.	Earlier License No. and date, If any, with date of validity.	
6	Previous business done during preceding year with details in case of renewal.	
7.	Whether the applicant /firm has cleared all Port dues, if so, furnish a copy of up to date rent receipt (MR) obtained from the Estate Officer, PPT in case of occupation of port allotted land/ buildings.	
8.	Details of the Security Deposit made for issue of Hawker's Licence. (MR no. with date / Bank Draft no. with date)	
9.	Name of recommending agency	
10.	Details of certificate issued by Nodal Regulatory Agency	

I hereby affirm that the particulars given above are true to the best of my knowledge and belief.

Place:

Date:

Signature of Applicant
With Seal



PARADIP PORT TRUST
TRAFFIC DEPARTMENT

HAWKER'S LICENSE

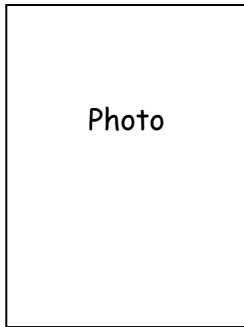
License No:

Date :

Valid upto :

Name of Trade :

Name & Address of Firm:



Photo

Name of Authorized Person :

Signature of License Holder

TRAFFIC MANAGER
PARADIP PORT TRUST

Renewed upto:

TRAFFIC MANAGER
PARADIP PORT TRUST

(Conditions overleaf)



Terms and Conditions of License:

- (i) The license shall not entitle the holder to go on board of any vessel in the port without permission of the Master/Owner/Agent of such vessel. Hence, all the licensees must obtain "Vessel Zone" Port Entry pass from the Traffic Manager, PPT after obtaining written consent of Master or Owner or Agent of particular vessel prior to attempting to board the vessel.
- (ii) The License issued should be in the possession of the licensee while he/she is inside the port prohibited area for business and should be produced on demand by the Port/CISF personnel.
- (iii) The Licensee shall comply with such instructions as may be issued from time to time by the Port in the interest of safety and discipline.
- (iv) Loss of License should immediately be reported to the Traffic Manager, PPT, PFSO, PPT and Commandant, CISF. In case of loss of license, duplicate License will be issued on payment of Rs. 100/- (Rupees One Hundred) only, on submission of the FIR copy.
- (v) All items intended to be supplied to any ship by way of sale, which may include ship-stores, edibles, fruits, vegetables and eatables, medicines, etc. shall be entered in the shipping bill which will be produced for inspection by the security staff at the CISF gate. Any item which is returned by the ship as unacceptable will have to be placed before CISF for security check at the time of exit. The time of entry and exit into the prohibited area should be recorded on the back side of the shipping bill by the CISF along with signature of the verifying officer of the CISF. A copy of the shipping bill should be furnished to DTM (Opn.), PPT for records.
- (vi) The License is not transferable.
- (vii) In case the Licensee is found to have indulgence in any unlawful activities including violation of State/Central Laws or any activities detrimental to the interest of the Port Trust, the issuing authority may disallow his/her entry into the prohibited area . They may even take necessary action and cancel the License.

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