

Expression of Interest (EOI)

For

Architectural Builders/Contractors/Consultants or Other Related Agencies

To

Design & Build Centre of Excellence (COE)

**Electrical & Mechanical Department
(Mechanised Coal Handling Plant)**

Paradip Port Trust

Paradip Port - 754 142,

ODISHA, INDIA

[June], 2018

1.0. TEXT OF ADVERTISEMENT FOR PUBLICATION IN PORT GAZETTE

PARADIP PORT TRUST INVITATION FOR EXPRESSION OF INTEREST

Ref. No. :EM/MCHP/Works-04/18/535

Dated: 07.06.2018

Paradip Port Trust (PPT) invites sealed Expression of Interest (EOI) from Indian architectural builders/contractors/consultants or similar agencies for envisaging, planning, designing and building Centre of Excellence (CoE) in Paradip Port on Design-Build basis. The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc. can be downloaded from the website www.paradipport.gov.com.

Applicants meeting the qualification criteria are to be invited for presentation / proposal before the selection Committee of PPT. After reviewing the EOI proposals, fresh bid document will be subsequently issued with defined scope of work.

Last date for submission of EOI is **04.07.18 upto 1700 hrs.**

Further details, if any, may be obtained from the undersigned during official hours.

Executive Engineer (MCHP)
Electrical & Mechanical Department
Paradip Port Trust
Paradip Port – 754 142
ODISHA, INDIA
Phone No.: +91 94374 41565
Email ID: rnsahoomech@gmail.com

Note: PPT reserves the right to cancel this request for EOI and/or invite afresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reason thereof. Information provided at this stage is indicative and PPT reserves the right to amend/add further details in the EOI.

FORMAT FOR PUBLICATION OF EOI IN THE NEWSPAPER

Inviting Expression of Interest from Indian architectural builders/ contractors/ consultants or similar agencies for envisaging, planning, designing and building Centre of Excellence (CoE) in Paradip Port on Design-Build basis.

Last Date and Time of Submission of EOI : **Dt.04.07.2018 upto 1700 hrs.**
Refer our Website for details : www.paradipport.gov.in

Executive Engineer (MCHP)
E & M Department
Paradip Port Trust

2. LETTER OF ADVERTISEMENT

**Electrical & Mechanical Department
(Mechanical Coal Handling Plant)
Paradip Port Trust
Paradip Port - 754 142,
ODISHA, INDIA**

Ref. No.EM/MCHP/Works-04/18/535

Dated: 07.06.2018

Dear Sir/Madam,

Paradip Port Trust (PPT) invites sealed Expression of Interest (EOI) from Indian architectural builders/contractors/consultants or similar agencies for envisaging, planning, designing and building Centre of Excellence (CoE) in Paradip Port on Design-Build basis. The EOI Document containing the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc. can be downloaded from the website www.paradipport.gov.in.

Last date for submission of EOI is **04.07.18 upto 1700 hrs.** Sealed envelope marked to the captioned address, containing EOI may be submitted mentioning “EOI for developing CoE” on the top cover:

“Executive Engineer (MCHP), E&M Department, Paradip Port Trust, Paradip Port–754142,
ODISHA, INDIA”

Important Dates:

S. No.	Critical Dates	Date	Time
1.	Publishing Date	07.06.18	1700 hrs.
2.	Document Download Start Date	07.06.18	1700 hrs.
3.	Site Visit	21.06.18	1100 hrs.
4.	EOI Submission Start Date	22.06.18	1100 hrs.
5.	EOI Submission End Date	04.07.18	1700 hrs.
6.	EOI Opening Date	06.07.18	1200 hrs.
7.	Document Download End Date	04.07.18	1700 hrs.

Applicants meeting the qualification criteria may be invited for presentation / proposal before the selection committee of PPT. After reviewing the EOI proposals, fresh bid document will be subsequently issued with defined scope of work.

Yours faithfully,
Executive Engineer (MCHP)
Electrical & Mechanical Department
Paradip Port Trust
Paradip Port – 754 142
ODISHA, INDIA

Encl. EOI Documents

Note: PPT reserves the right to cancel this request for EOI and/or invite afresh with or without amendments, without liability or any obligation for such request for EOI and without assigning any reason. Information provided at this stage is indicative and PPT reserves the right to amend/add further details in the EOI.

1.0 BACKGROUND

1.1. INTRODUCTION AND BASIC DATA ABOUT PARADIP PORT TRUST

Paradip Port is a Major Sea Port of India managed by the Paradip Port Trust (PPT). The port was commissioned and opened to international traffic in 1966. Paradip Port is situated on the east coast of India, in Jagatsinghpur district of Odisha, at a latitude of 20° 15' 55" North and longitude of 45° 40' 35" East. It is situated at confluence of the Mahanadi River and the Bay of Bengal. It is about 260 nautical miles North of the Vishakhapatnam Port and 210 nautical miles South of Kolkata Port. Paradip Port has 15 berths and 3 SPMs. The 15 berths comprise 3 mechanized berths, 7 general cargo conventional berths, 2 oil jetty berths and 3 dedicated berths.

Paradip Port is connected via road with Cuttack and Chandikhole, which are two of the major cities in Odisha.

- Chandikhole and Paradip are connected by NH-5A (4 lanes, approx. 77 km).
- Cuttack and Paradip are connected by SH-12 (2 lanes, approx. 90 km).

Paradip Port Rail network is a part of the East Coast Railway System and is connected to the Hinterland via Cuttack by a broad gauge rail link. Cuttack is around 90 Km from Paradip and connects Port to Howrah-Chennai main line.

1.2. METEOROLOGICAL DATA

The following meteorological information has been provided to assist the Applicant(s) in preparing an initial proposal for the EOI. PPT does not guarantee the accuracy or completeness of the information.

Maximum temperature	:	42.4 ⁰ C
Minimum temperature	:	8.9 ⁰ C
Annual rain fall (average)	:	1500 mm
Average wave height	:	2 mtr
		[Range 0.5 mtr to 3.5 mtr]
Maximum wave height	:	8.2 mtr on 28.10.99
Minimum tide	:	0.20 mtr
Maximum tide	:	3.50 mtr
Wave direction (Apr-Sept)	:	From S to SW
Wave direction (Oct-Dec)	:	From N to NE
Average wind speed (Summer):	:	35-42 km/hr
Average wind speed (Winter):	:	18-24 km/hr
Maximum wind speed	:	259 km/hr as recorded on 28/29.10.99

Port may experience strong winds and gales when any depression, storm or cyclone develop in the Bay of Bengal and come close to the Paradip coast. Other technical details in this context may be obtained by the applicant from the meteorological department.

2.0. AIMS & OBJECTIVES

Paradip Port has a state-of-the-art Mechanized Coal Handling Plant (MCHP) to handle Thermal Coal traffic. The plant is designed to handle 28 million tonnes per annum through its dedicated coal berths and equipped with Stackers, Reclaimers, Conveyors and Ship-loaders of 4000 TPH capacity with mechanized unloading facility from BOBR wagons on a Merry-Go-Round system. In order to showcase this modern facility to its stakeholders, PPT proposes to build a Centre of Excellence (COE) at the MCHP premises. The COE building can be think of, but not limited to a watch tower or signal control station tower or ATC tower, etc.

The COE shall be a high-rise concrete building, not less than 20 m height, with a glass-walled floor at the top to get a 360⁰ view of the surrounding. It's floor area must be sufficient to occupy atleast 30 persons with desk and seating arrangements. It should be equipped with latest visual displays to demonstrate presentations/information along with speaker and sound system. Telescopes should be installed along the walls to get a clear view of the distant objects.

The COE should house a gallery room/floor to showcase artefacts and photographs and a cafeteria to serve snacks to the dignitaries. Lift arrangement should be made along with stairways. Adequate lighting arrangement should be done in the building. Fire safety needs also to be taken care while conceptualising the COE.

Applicants are required to design a conceptual drawing of their proposal and give a budgetary offer with item-wise breakup of the facilities (this may be termed as "Base Offer"). Applicants are encouraged to pitch in various ideas/facilities to modernise the COE, apart from objectives highlighted by PPT in this EOI document. The Applicant can either provide break-up offer price of the additional ideas/facilities or can give separate package price for additional proposals as a whole. The budgetary offer will be used as a basis for arriving at the estimate for the Tender Bid Document.

3.0. VENUE AND IMPORTANT DATES OF EOI

3.1. Proposal, in its complete form in all respects as specified in the EOI, must be submitted to PPT at the address specified herein earlier. In exceptional circumstances and at its discretion, PPT may extend the deadline for submission of proposals by issuing an amendment to be made available on the PPT website, in which case all rights and obligations of PPT and the applicants previously subject to the original deadline will thereafter be subject to the deadline as extended.

3.2. IMPORTANT DATES

S. No.	Critical Dates	Date	Time
1.	Publishing Date	07.06.18	1700 hrs.
2.	Document Download Start Date	07.06.18	1700 hrs.
3.	Site Visit	21.06.18	1100 hrs.
4.	EOI Submission Start Date	22.06.18	1100 hrs.
5.	EOI Submission End Date	04.07.18	1700 hrs.
6.	EOI Opening Date	06.07.18	1200 hrs.
7.	Document Download End Date	04.07.18	1700 hrs.

4.0. VALIDITY OF OFFER

The offer for EOI as per this document shall be valid for a period of six (6) months initially which may be extended further if required by PPT.

5.0. INSTRUCTIONS TO APPLICANTS

5.1. The Expression of Interest is to be submitted in the manner prescribed below:-

All information as detailed below is to be submitted in two hard copies in separately sealed envelopes and one soft copy in CD:-

- a) Applicant's Expression of Interest as per Format-1.
- b) Organizational Contact Details as per Format-2.
- c) Experience of the organization as per Format-3.
- d) Additional information as per Format-4.
- e) Declaration as per Format-5.
- f) Detailed proposal along with budgetary offer.
- g) Power of Attorney in favour of Authorized Signatory with long and short signatures of Authorized person.

5.2. EOI Documents have been hosted on the website www.paradipport.gov.in which may be downloaded.

The Applicants are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the Applicant's risk and may result in rejection of the proposal.

6.0. QUALIFICATION CRITERIA

Following will be the minimum pre-qualification criteria. Each eligible Applicant should possess all the following pre-qualification criteria. Responses not meeting the minimum pre-qualification criteria may be rejected and will not be taken into consideration.

S. No.	Pre-qualification Criteria	Supporting Compliance Document
1.	The applicant shall be a firm/company/partnership/ proprietorship firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932 and who have their registered offices in India.	Copy of Certificate of incorporation and Partnership Deed, if any
2.	The firm should be in the business of providing similar consultancy services for at least 03 (three) years as on 31.03.2018.	Certificate by Company Secretary of the Bidder's organisation
3.	The applicant should have experience of and have completed 03 (three) similar projects in India.	Copy of Work Order/Contract/ Project completion Certificate
4.	The firm should not be blacklisted by any Central Govt. / State Govt. / PSU / Govt. Bodies	Certificate signed by the Authorised signatory

7.0. METHOD OF EVALUATION / METHODOLOGY

- a) Screening of EOIs shall be carried out as per eligibility conditions mentioned in this document and based on verification of testimonials submitted.
- b) Agencies are invited to visit the site before submission of their EOI and all will be briefed about the proposed COE project. The agencies may be required to make a presentation, if required, to a selection committee show-casing their proposals. The date of presentation shall be communicated to the selected Agencies.
- c) PPT will take up references and reserves the right to pay due heed to the applicant's performance elsewhere and any past experience from PPT.
- d) The proposals of the qualified Applicant(s) will be considered to gather ideas and technical requirements to finalise detailed scope of work for the Tender Bid Document.
- e) Agencies will be asked for a pre-bid meeting to freeze detailed scope of work, if required. The date and time of pre-bid meeting will be informed at a later stage.
- f) The budgetary offer of the qualified Applicant(s) will be considered to determine estimate for the Tender Bid Document.
- g) After finalising detailed scope of work, fresh Tender Bid Document will be floated.

8.0. BID SUBMISSION :

- 8.1. Applicant(s) must ensure that their EOI response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.
- 8.2. Application in sealed cover superscribed, as "EOI for developing COE" is to be sent to Executive Engineer (MCHP), Electrical & Mechanical Department, Paradip Port Trust-754142 through speed post or courier on or before **1700 hrs. of 04.07.2018**.
- 8.3. Applicants are instructed to submit two sets of requisite documents sealed separately alongwith one soft copy in CD in a separate envelope and all are to be enclosed in a big envelope.

9.0. CONFLICT OF INTEREST:

- 9.1. Where there is any indication that a conflict of interest exists or may arise, it shall be the responsibility of the Applicant to inform PPT, detailing the conflict in writing as an attachment to this EOI.
- 9.2. PPT will be the final arbiter in cases of potential conflicts of interest. Failure to notify PPT of any potential conflict of interest will invalidate any verbal or written agreement.
- 9.3. A "Conflict of Interest" is where a person who is involved in the procurement has or may be perceived to have a personal interest in ensuring that a particular Applicant is successful. Actual and potential conflicts of interest must be declared by a person involved in the process.

10.0. CONDITION UNDER WHICH EOI IS ISSUED

The EOI is not an offer and is issued with no commitment. PPT reserves the right to withdraw EOI and or vary any part thereof at any stage. PPT further reserves the right to disqualify any applicant, should it be so necessary at any stage.

11.0. FORMATS FOR SUBMISSION

FORMAT – 1

APPLICANT'S EXPRESSION OF INTEREST

To

Executive Engineer (MCHP)
Electrical & Mechanical Department
Paradip Port Trust
Paradip Port – 754 142
ODISHA, INDIA

Sub: Submission of Expression of Interest for envisaging, planning, building Centre of Excellence (COE) in Paradip Port on Design-Build basis.

Dear Sir/Madam,

In response to the Invitation for Expressions of Interest (EOI) published on **07.06.2018** for the above purpose, we would like to express interest to carry out the above proposed task. As instructed, we attach 2 sets of the following documents in separately sealed envelopes and one soft copy:

1. Organizational Details (Format-2)
2. Experience in related fields (Format-3)
3. Additional information (Format-4)
4. Declaration (Format-5)
5. Detailed proposal along with item-wise budgetary offer.
6. Power of Attorney for Authorized Signatory

Sincerely Yours,
Signature of the Applicant
[Full name of Applicant]
Stamp.....
Date:

Encl.: As above.

Note: This is to be furnished on the letter head of the organization.

FORMAT – 2

S. No	Organizational Contact Details	
1.	Name of Organization	
2.	Main areas of business	
3.	Type of Organization Firm/ Company/ partnership firm registered under the Indian Companies Act, 1956/ the partnership Act, 1932	
4.	Whether the firm has been blacklisted by any Central Govt. / State Govt./PSU/ Govt. Bodies / Autonomous? If yes, details thereof.	
5.	Address of registered office with telephone no. & fax	
6.	Contact Person with telephone no. & e-mail ID	

Enclose:-

1. Copy of Certificate of Incorporation.
2. Copy of Article of Association in respect of 3 above.
3. Undertaking in respect of 4 above.

Signature of the Applicant

Full name of the Applicant

Stamp & Date

FORMAT – 3

Experience in Related Fields						
Overview of the past experience of the Organization in all aspects related to Brand Building						
Sl. No.	Items	Number of assignments in last 5 years	Order value of each in Lakhs of Rs. (Enclose order copy of each)	Name of Client/Organisation (Enclose completion certificate)		
1.	Experience of assignment of similar nature					
1.1	Experience of carrying out similar assignments in Govt sector					
1.2	Experience of carrying out similar assignments in PSU sector					
1.3	Experience of carrying out similar assignments in any reputed Pvt. Organization.					
<p>Decision of Evaluating Committee in ascertaining “similar nature” and “similar assignment” will be final.</p> <p align="right">Signature of the Applicant Full Name of the Applicant Stamp and Date</p>						

FORMAT – 4

Additional Information

1. List all enclosures related to the previous sections

S. No.	Description	No. of Pages

2. Additional information to support the eligibility.

Signature of the Applicant
Full Name of the Applicant
Stamp and Date

FORMAT – 5

Declaration

We hereby confirm that we are interested in EOI for architectural engineering/consultancy service to undertake related task to build Centre of Excellence in Paradip Port.

All the information provided herewith is genuine and accurate.

Authorised Person's Signature:

Name and Designation:

Date of Signature:

Note: The declaration is to be furnished on the letter head of the organization.