

PARADIP PORT TRUST
ADMINISTRATIVE DEPARTMENT

No.AD/RSC-22/196/2015(Pt.IV)/3915

Dated, the 10th Nov., 2017

ADVERTISEMENT

Paradip Port Trust, an Autonomous Body under the Ministry of Shipping, invites applications for filling up the following post on contract basis for a period of (03) three years extendable another (02) two years:

Sl.No.	Name of the Post	No. of Post	Total Consolidated Monthly Remuneration
1	Manager (Environment)	1	Rs.79,000/- per month (Approx.)

The remuneration may be revised as per IDA rates.

Further details on professional qualification, experience, roles and responsibilities etc. the candidates may visit Port website www.paradipport.gov.in

The last date for receipt of application in this Port is **15.12.2017** to Secretary, Paradip Port Trust, Administrative Building, Paradip-754142, Jagatsinghpur, Odisha. Applications received after due date, incomplete application etc., will not be considered.

Sd/-
Secretary,
Paradip Port Trust

THE DETAILS OF PROFESSIONAL ROLE & RESPONSIBILITIES QUALIFICATION, EXPERIENCE, AGE LIMIT, REMUNERATION AND TERMS & CONDITIONS FOR THE ENGAGEMENT OF PROFESSIONALS ON CONTRACT BASIS.

Manager (Environment)

(A) Role & Responsibilities:

- ❖ Develop, implement and manage long term port environmental programmes such as the Green Marini programme, sustainability plan, air strategies, tenant environment plan and tenant lease management.
- ❖ Represent the Port in local, state and federal agency meetings.
- ❖ Assist in the development and updating of the Port's comprehensive scheme of Harbour improvements and strategic plan.
- ❖ Monitor and conduct regular mock drills to train the employees at different levels.

(B) Essential Qualification:

- ❖ Post Graduate degree in Environmental Science/Environmental Engineering from a recognised National/International University.

Desirable Qualification:

- ❖ Post Graduate Diploma in safety Engineering/Industrial Health.

(C) Experience:

- ❖ 5 years work experience in Executive Cadre in Environmental Assessment and Regulations.

Desirable Experience:

- ❖ Experience in Port/Shipping Sector/Infrastructure/Heavy Engineering.
- ❖ Must have broad knowledge in training and direct experience in interpreting and navigating environmental regulations and issues encompassing local, state and federal regulatory requirements and permit process.

II) Age limit

SR No	POST	AGE LIMIT (*)
1	Manager	Below 50 years

(*) The relaxation in age limit may be considered in case of deserving candidate

III) Monthly consolidated remuneration

SR No	POST	Monthly remuneration (*)
1	Manager	Rs.79,000/-

(*) 1. In addition to that, conveyance allowances, telephone charges etc. may be applicable as per necessity.

2. Subject to Quarterly up/downward revision on change in % variable DA.

TERMS & CONDITIONS

1. The professional functionaries will be engaged purely on contractual basis for a period of 3 years, extendable by another 2 years. In case eligible internal Port officers desire to offer themselves for such positions, on their selection, their engagement shall also be on contractual basis and they will have to resign from Port service.
2. No retired officers will be engaged for these assignments.
3. Paradip Port Trust may conduct written test or Viva-voce or both for selection of candidates.
4. Desirous candidate may submit the application in the prescribed format (attached herewith), addressed to Secretary, Administrative Department, Paradip Port Trust, Dist-Jagatsinghpur, Pin-754142, Odisha along with self attested photo copies of certificates of age and required educational/professional qualifications & experience.
5. Paradip Port Trust reserves the right to modify or cancel the advertisement without assigning any reason.

The last date for receipt of application in this Port is **15.12.2017**

Sd/-
Secretary,
Paradip Port Trust



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ADMINISTRATIVE DEPARTMENT**

Affix Passport
size
Photograph

APPLICATION FOR THE POST OF: _____

1. Name of the Candidate (in Block letters) : _____
2. Father's/Husband's Name : _____
3. Date of Birth (dd/mm/yyyy) : _____
4. Age as on **01.11.2017** : _____
5. Permanent Address (with pin code) : _____

6. Address for correspondence (with pin code) : _____

7. E-mail address, phone numbers (office, residence & mobile) along with fax no. if any : E-mail: _____
 : Mob: _____
 : Ph (off): _____
 : Ph (Res): _____
8. Religion : _____
9. Whether belong to Minority Community, if yes, please specify. : _____
10. Whether belonging to ST/SC/ OBC/UR : _____
11. Gender : _____
12. Marital Status : _____

13. Details of Educational Qualification from Matriculation onwards (Enclose a separate sheet, duly signed, if the space below is insufficient):

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Examination passed					
b) Year of passing					
c) Name of College/ Institute					
d) University/ Board					
e) Main subjects					
f) Total aggregate percentage of marks obtained/ division and remarks, if any					

14. Details of experience (in chronological order). Enclose a separate sheet, duly signed, if the space below is insufficient.

: _____

Sl. No.		(1)	(2)	(3)	(4)	(5)
a) Name of organization						
b) Post held with dates						
	From					
	To					
c) Brief description of duties						
d) Details of experience						
e) Salary						

15. Details of computer knowledge Language(s) known and application Software used

: _____

18. Additional information, if any, which you would like to mention in support of your suitability for the post (This among other things may provide information with regard to (i) additional academic qualifications, (ii) professional training, (iii) work experience over and above advertisement) [enclose a separate sheet, duly authenticated by your signatures, if the space is insufficient]

: _____

19. Language known (Read, write, speak and understand)

: _____

DECLARATION

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I undertake that, if at any stage of selection or misleading, then my candidature/appointment/services will stand cancelled/terminated without assigning any reasons there for.

Date: _____

Signature: _____

Place: _____

Name : _____

Note: Attested copies of documents in support of educational qualification and experience must be enclosed. Application will not be considered without attested copies of all supporting documents.