



**PARADIP PORT TRUST**  
PARADIP - 754 142, ODISHA (INDIA)  
**ADMINISTRATIVE DEPARTMENT**



No.AD/RSC-I-21-63/2015/(Pt.)/1633

Dated, the 7<sup>th</sup> May,2018

To

**The Chairmen,**  
All Major Port Trusts.

**Sub: Filling up of the post of Chief Mechanical Engineer (HOD) (scale of pay of Rs. 43200-66000/-) in Paradip Port Trust by “Absorption through Composite Method”.**

Sir,

One post of Chief Mechanical Engineer (HOD) in Paradip Port Trust in the scale of pay of Rs. 43200-66000/- (pre-revised Rs. 18500-23900/-), is to be filled in by absorption through composite method from Officers of Major Port Trusts. Copy of the Recruitment Rules (**Annexure-I**) with detailed circular is available on PPT website under career column.

Accordingly, applications are invited from eligible and willing Officers from All Major Port Trusts possessing the prescribed qualifications, experience and satisfy other conditions as per the aforesaid Recruitment Rules.

The applications may be submitted through ‘**Online Application Portal**’(OAP) of the Ministry of Shipping. A printout of the Online filled up application should be sent through proper channel along with the following documents in an envelop superscribing Application for the post of Chief Mechanical Engineer in Paradip Port Trust “**To Secretary, Paradip Port Trust, Dist-Jagatsinghpur, Odisha- 754142**”on or before “**15<sup>th</sup> June, 2018**” and 1<sup>st</sup> May, 2018 shall be the crucial date for determining the qualification, experience and age.

- 1] Attested photocopies of ACRs of the applicant for the last five years (2012-13 to 2016-17) duly attested by an Officer not below the rank of Dy.HOD on each page.
- 2] A statement showing year wise availability of ACRs and grading duly signed by Dy. Chairman/ Chairman as per Ministry’s letter no- A-12022/10/05-PE-I dtd. 01.02.2007. If the ACR of a particular year/period is not available, “No report Certificate” may be furnished.
- 3] Attested copies of certificates of academic qualifications & experience to prove eligibility.
- 4] NOC of respective Port/ Organisation.
- 5] Certificate by the Head of the Office of the applicant. (Annexure-II).
- 6] An undertaking of the applicant not to withdraw his candidature, if selected.

- 7] Vigilance/ Administrative clearance of the concern Port/ Organization in the revised proforma prescribed by the Ministry vide letter no. A-12022/10/2005-PE-I dtd. 27.08.2010 and letter no. I-26/25/2013-PE-I dtd. 04.12.2017.(Annexure-III)
- 8] The veracity of the professional certificates and caste certificate provided in terms of letter no. A-12022/10/2005-PE-I dtd.27.08.2010 by the applicant may be ensured and certified.
- 9] Two recent Passport size colour photographs in a sealed envelope(02 Nos.).

**How to apply**

- a) Eligible and willing Officers are requested to apply in the “**Online Application Portal**” of the Ministry of Shipping (<http://onlinevacancy.shipping.nic.in>). The applicant has to register in the online Application Portal.
- b) A printout of the filled application along with the requisite documents may be sent to Secretary, Paradip Port Trust, Dist-Jagatsinghpur, Odisha- 754142 through proper channel before the due date of receipt of applications.
- c) The applications which are received after due date/ not sent through proper channel will not be considered. The last date for receipt of applications is **15<sup>th</sup> June, 2018**.

Yours faithfully,

Sd/-

**SECRETARY,**  
**PARADIP PORT TRUST**

**Copy to :**

1. Secretary to the Govt. of India, Ministry of Shipping for information with reference to Ministry's letter No. I-26/9/2013-PE.I dated 12<sup>th</sup> June, 2013& 17<sup>th</sup> June,2014. A soft copy of the detailed vacancy circular is also sent to Ministry at the email address of [sope1@nic.in](mailto:sope1@nic.in), [rajivk.nigam@nic.in](mailto:rajivk.nigam@nic.in) for necessary posting on Ministry of Shipping's website. **Kind attention of Shri A.K. Saran, Director(PHRD)**
2. Managing Director, Indian Port Association, New Delhi-110003 for uploading vacancy on IPA's website.
3. Sr. Dy. Director(EDP),Finance Dept., PPT with a request to upload the detailed vacancy circular with all enclosures/annexures on the PPT website and Online Recruitment Portal launched by the Ministry of Shipping on 07.06.2017.
4. CME (I/c), PPT for circulation among the officers and to forward applications of willing and eligible Officers of his department
5. Notice Board

**Recruitment Rules for post of Chief Mechanical Engineer(HOD)**

Sl. No.	Name of the Post	No. of Posts	Classification	Scale of pay (Rs.)	Whether Selection of Non-Selection	Upper Age limit for direct recruitment (in years)	Educational and other qualifications prescribed by direct recruitment	Whether (a) age (b) educational qualifications (c) experience for direct recruits will apply in the case of promotion/ absorption/ deputation	Period of Probation (in years)	Method of recruitment (whether by direct recruitment or by promotion/ absorption/ deputation)	In case of promotion/ absorption/ deputation, grades from which it should be made	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Chief Mechanical Engineer (Category II Port)	01	Class-I	Rs.43200-66000/-  (Pre-revised scale of pay of Rs.18500-23900/-)	Selection	45	<u>Essential:</u>  (i) Degree or equivalent in Mechanical/ Electrical/Electronics & Communication Engineering/Naval Architecture from a recognized University/Institution or MOT 1 <sup>st</sup> class Motor certificate issued under Merchant Shipping Act,1958.  ii) 15 years experience in managerial capacity dealing with Mechl/Electl/Marine/ Electronics Engg. Works out of which 08 years experience shall be in a workshop undertaking maintenance of cargo handling equipment/electrical installation/ship repairs in any Major Port Trust/Industrial/commercial / Govt. Undertaking	(a) No. (b) Yes (c) No	N.A	For absorption through composite method failing which by deputation failing both by direct recruitment.	For absorption through composite method, Officers holding analogous posts or officers holding posts in the scale of pay of Rs. 36600-62000/- with 2 years regular service in the grade or officers holding the posts in the scale of pay of Rs. 32900-58500/- with 3 years regular service in the grade in the Mechanical & Electrical Engg. Deptt. and Marine Deptt. (applicable to categories of marine engineers only)in a Major Port Trust will be eligible.  For Deputation officers holding analogous post or officers holding post of Dy.Chief Mechanical Engineer and equivalent post in the respective discipline of M&E Engg. Dept. in the scale of pay of Rs.32900-58000/- and above with 03 years regular service in the grade in a Govt/PSUs/ Autonomous Body etc. will be eligible.  The selection is by merit for which a bench mark in overall grading in the ACRs will not be below "Very good".	

**CERTIFICATE TO BE GIVEN BY HEAD OF OFFICE**

- 1] The particulars furnished by the Applicant are correct and he/she fulfills the eligibility criteria.
- 2] No disciplinary/ vigilance case is pending or contemplated against the applicant and he/she is free from vigilance angle.
- 3] His/Her integrity is certified.
- 4] No major/minor penalties have been imposed on the applicant during the last 10 years.
- 5] Attested copies of ACRs for the last five years.

**SIGNATURE OF THE DY.CHAIRMAN/CHAIRMAN  
WITH SEAL**

**PARTICULARS OF THE OFFICERS FOR WHOM VIGILANCE/COMMENTS  
CLEARANCE IS BEING SOUGHT.**

(To be furnished and signed by the CVO or HOD)

- 01] Name of officer (in full) :
- 02] Father's Name :
- 03] Date of birth :
- 04] Date of retirement :
- 05] Date of entry in to service :
- 06] Service to which the Officers belongs including batch / year cadre etc wherever applicable. :
- 07] Position held( during ten preceding years).

Sl.No	Designation & placing of posting	From	To

- 08] Whether the office has been placed on the "Agreed list" or "list of Officers of Doubtful Integrity" (If yes, details to be given) :
- 09] Whether any allegation of misconduct involving vigilance angle was examined against the officers during the last 10 years and if so, :
- 10] Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and Details of the penalty (\*) :
- 11] Is any disciplinary/ Criminal proceedings or charge sheet pending against the Officer as on date.(If so, details to be furnished- including reference no, if Any, of the Commission). :
- 12] Is any action contemplated against the Officer as on date( If so, details to be furnished.(\*)) :

Date:

(Name & Signature)

(\*) If vigilance clearance has been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.